

PUBLIC NOTICE

Request for Qualifications for Design Professional Services

The Riverside Local School District Board of Education (District) wishes to obtain Statements of Qualifications (SOQ) from qualified design professionals for an upcoming Riverside Campus Facilities Improvement Project (Project). The design professional will work closely with District leadership to connect the vision, priorities, and planning to all design and construction administration decisions. The anticipated scope of the Project includes the construction of additional instructional spaces and other substantial building improvements to the Riverside Campus. The District anticipates utilizing a Construction Manager at Risk to construct the Project.

This Request for SOQs is also available on the Riverside Local School District Board of Education's website: <https://www.riversidelocalschools.com/TreasurerCFO.aspx>. Please click on the marked tab/link on the District's website.

The evaluation of SOQs will be based on the following: The firm's competence to perform the required professional design services as indicated by the technical training, education and experience of the firm's personnel, especially those who would be assigned to perform the services; the firm's ability to perform required services competently and promptly based on its workload and availability of qualified personnel, equipment, and facilities; the firm's past performance, as reflected by previous client evaluations, based on control of costs, quality of work and meeting deadlines; and other factors the District considers relevant.

Timeline

- May 22, 2024: SOQ advertisement
- June 12, 2024: SOQs due to gary.platko@riversideschools.net by 12:00 p.m. (noon local time). SOQs will also be accepted in-person at the Riverside Campus, 585 Riverside Drive, Painesville, OH 44077 by 12:00 p.m. (noon local time) on June 12, 2024. Submissions, either by email or in person, will not be accepted after 12:00 p.m. (noon local time) on June 12, 2024.
- June 21, 2024: Review and develop a short list of firms
- July 9, 2024: Interviews of short-listed firms
- July 10-22, 2024: Ranking firms, selected design professional pricing proposal due, and negotiations
- July 25, 2024: Board approval and contract execution

Questions regarding interpretation of the content of this Request must be in writing and emailed to Mr. Gary Platko at gary.platko@riversideschools.net. Answers to any questions shall also be in writing and sent to all firms who notify Mr. Gary Platko at gary.platko@riversideschools.net that they wish to receive answers to any questions that may be submitted. The name of the party submitting the question will not be identified in the answer.

AN EQUAL OPPORTUNITY EMPLOYER

Riverside Local School District Board of Education

Lake County, Ohio

By: Mr. Gary Platko, Treasurer/CFO