

LEGAL NOTICE

Riverside Local School District Board of Education **Request for Statements of Qualifications for Owner's Representative Services**

This Request for Statements of Qualifications (SOQ) is also available on the Treasurer/CFO page of the Riverside Local School District Board of Education's website:
<https://www.riversidelocalschools.com/TreasurerCFO.aspx>.

The Riverside Local School District Board of Education ("District") wishes to obtain Statements of Qualifications from owner's representative firms ("OR") to advocate on behalf of and advise the District during specific phases of an upcoming Riverside Campus Facilities Improvement Project (Project). The OR will work closely with District leadership to connect the vision, priorities, and planning to all design and construction decisions, including managing, overseeing, and/or conducting cost-benefit and other cost analyses. The anticipated scope of the Project includes the construction of additional instructional spaces and other substantial building improvements to the Riverside Campus.

The evaluation of SOQs will be based on the following: competence of the firm to perform the required services as indicated by the technical training, education, and experience of the firm's personnel, especially the technical training, education, and experience of the employees within the firm who would be assigned to perform the services; ability in terms of workload and availability of qualified personnel to perform the work competently and expeditiously; experience of the firm in providing OR services to public school districts; past performance of the firm as reflected by the evaluations of previous clients with respect to such factors as control of costs, quality of work, and meeting of deadlines; prior positive experience working with the District; and such other relevant factors as determined by the District.

Timeline

- March 8, 2024: SOQ first advertisement
- March 15, 2024: SOQ second advertisement
- April 3, 2024: SOQs due to gary.platko@riversideschools.net by 12:00 p.m. (noon local time). SOQs will also be accepted in-person at the Riverside Campus, 585 Riverside Drive, Painesville, OH 44077 by 12:00 p.m. (noon local time) on April 3, 2024. Submissions, either by email or in person, will not be accepted after 12:00 p.m. (noon local time) on April 3, 2024.
- April, 2024: Screening, interviews, and ranking of firms
- May, 2024: OR's Contract negotiated
- By May 31, 2024: Board of Education approval
- By June 8, 2024: Kickoff meeting

Questions regarding interpretation of the content of this Request must be in writing and emailed to Mr. Gary Platko at gary.platko@riversideschools.net. Answers to any questions shall also be in writing and sent to all firms who notify Mr. Gary Platko at gary.platko@riversideschools.net that they wish to receive answers to any questions that may be submitted. The name of the party submitting the question will not be identified in the answer.

AN EQUAL OPPORTUNITY EMPLOYER
Riverside Local School District Board of Education
Lake County, Ohio
By: Mr. Gary Platko, Treasurer/CFO