

Riverside Local School District
FORM FOR PRE-APPROVAL: CEU/PDU ACTIVITY PROPOSAL FORM

Directions: Submit two (2) completed copies of this form to the Professional Development Committee prior to the first of the month in which the activity will begin. Attach any documentation that will support your proposal. *It is the applicant's responsibility to submit a record documenting participation in this activity to the L.P.D.C. to receive CEU credit. L.P.D.C. Form C may be used in most cases and can be submitted with this form.*

Name _____

Building _____

Date Submitted _____

Expected Date of Completion _____

I am requesting Professional Development Units as I pursue the following (check one):

Action Research Classroom Observation Committee Work

Curriculum Writing Authorship (book or article) Case Study

Grant Writing Course Instructor Mentorship

Pursuit of NBPTS Certification Community/Business Partnership

District/State/National Conference Presenter

Other: Explain _____

Program Title (if Applicable):

PDU's requested _____

Dates, Times, Location _____

Identify any individual(s) with whom you will work, collaborate, etc.

Describe the Activity

To which IPDP goal(s) does this activity relate? Explain how this activity relates to your IPDP and how it supports/benefits the educational community.

What are the intended learning outcomes associated with this activity?

Specifically, how will this activity be assessed, and who will be involved in assessing it?

Provide a timeline for planning, implementing, assessing and sharing information. Please include an agenda if one will be used.

Employee's Signature _____ Date _____

LPDC Pre-Review:	<input type="checkbox"/> CEU's Pre-approved*	LPDC CEU
Approval: Date _____		
Date _____ <input type="checkbox"/> CEU's Not Pre-approved	# Approved _____	
Comments:	Comments:	
LPDC Signature _____	LPDC Signature _____	