

RIVERSIDE LOCAL BOARD OF EDUCATION



Organizational Meeting

Riverside High School

January 6, 2024

8:15 A.M.

MINUTES

1. Opening Items

- A. Call to Order (Lori Krenisky, President Pro Tempore) at 8:15 a.m.

Notice of this meeting was given in accordance with the provisions of Bylaw 0164B of the Riverside Local Board of Education which was adopted in accordance with Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act.

- B. Roll Call: Krenisky, Brewster, Fishel, Grassi, Harden

2. Election of Officers

- A. Nomination for President

President Protem requests nominations from the floor, they require no second. Once a nomination is made, a request for further nominations is made; if none, a motion to close is in order.

Nomination for President – Lori Krenisky

- B. Motion to approve the President for 2024.

Motion: Grassi

Vote:

Lori Krenisky	Aye__X__	Nay____	Abstain____
Denise Brewster	Aye__X__	Nay____	Abstain____
Scott Fishel	Aye__X__	Nay____	Abstain____
Belinda Grassi	Aye__X__	Nay____	Abstain____
Jennifer Harden	Aye__X__	Nay____	Abstain____

President declares the motion: carried 010624-2

- C. Nomination for Vice President

President Protem requests nominations from the floor, they require no second. Once a nomination is made, a request for further nominations is made; if none, a motion to close is in order.

Nomination for Vice President – Belinda Grassi

- D. Motion to approve the Vice President for 2024

Motion: Krenisky

Vote:

Lori Krenisky	Aye__X__	Nay_____	Abstain_____
Denise Brewster	Aye__X__	Nay_____	Abstain_____
Scott Fishel	Aye__X__	Nay_____	Abstain_____
Belinda Grassi	Aye__X__	Nay_____	Abstain_____
Jennifer Harden	Aye__X__	Nay_____	Abstain_____

President declares the motion: carried 010624-3

3. Establish schedule of meetings for 2024

A. Establish meeting dates for 2024

January 25

February 22

March 21

April 18

May 23

June 27

July 25

August 15

September 26

October 24

November 21

December 19

Meetings begin at 6:00 P.M. at Riverside High School in the Lecture Room.

B. Motion to approve the schedule of meetings for 2024

Motion: Krenisky

Second: Grassi

Vote:

Lori Krenisky	Aye__X__	Nay_____	Abstain_____
Denise Brewster	Aye__X__	Nay_____	Abstain_____
Scott Fishel	Aye__X__	Nay_____	Abstain_____
Belinda Grassi	Aye__X__	Nay_____	Abstain_____
Jennifer Harden	Aye__X__	Nay_____	Abstain_____

President declares the motion: carried 010624-4

4. Standing Authorizations – 2024

A. Standing authorizations for 2024:

1. Authorize the Treasurer to establish a Board Member Service Fund of \$20,000 for the payment of expenses incurred by Board members in the performance of their duties or members-elect in training and orientation to the performance of their duties.

2. Designate the Lecture Room located at Riverside High School as the normal location for regular meetings which are typically held at 6:00 pm and held at least once every two months.
3. Designate the District's website and BoardDocs as the reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings.
4. Adopt existing bylaws and policies for its own operation and the operation of the school system.
5. Authorize the Treasurer or his designee to sign all payroll, general fund, permanent improvement funds, bond retirement fund, federal funds, lunch fund, and student activity funds checks during 2024.
6. Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.
7. Authorize the Treasurer to borrow against the first half tax settlement.
8. Authorize the Treasurer to invest active and interim funds at the most productive interest rates when active or interim funds are available.
9. Authorize the Treasurer to pay all bills within the limits of the appropriations as bills are received and after merchandise has been received in acceptable condition, services have been completed to satisfaction or based upon other requirements.
10. Authorize the Treasurer to open and close bank accounts as needed.
11. Authorize the Treasurer to renew liability insurance for Board members.
12. Authorize the Treasurer to advertise for bids as specified by law.
13. Authorize the Treasurer to increase appropriations as needed with Board approval.
14. Authorize the Treasurer to act as Prevailing Wage Coordinator.
15. Authorize Angela Boyer, Donnelle Jordan, and Sally Shelby to initial for the Clerk Custodian for all funds.
16. Authorize the Superintendent or designee to administer all federal programs in compliance with local, state and federal regulations. (Required by state and federal regulations.)
17. Authorize the Superintendent to hire employees on a contingency basis pending receipt of their criminal history check and temporary personnel as needed in emergency situations. Such employment to be presented for Board approval at the next regular meeting or special meeting.
18. Authorize the Superintendent to serve as purchasing agent for the school district and to spend a maximum of \$15,000 without prior approval of the Board.
19. Authorize the Assistant Superintendent to approve purchase orders in absence of the Superintendent.
20. Authorize the Superintendent to enter into contracts with non-certified personnel involved in extra-curricular activities.
21. Authorize the Superintendent or designee to approve professional development for all employees of the school district.
22. Authorize the Superintendent and Treasurer to attend professional meetings.
23. Authorize the Superintendent or designee to be the Hearing Officer for Discipline Hearings.
24. Set the mileage reimbursement rate for 2024 at the IRS approved rate.
25. Authorize the Superintendent or designee to discard or sell textbooks, library books, films/filmstrips, and equipment at all schools due to age, condition, and/or beyond repair.

26. Authorize the Superintendent and Treasurer to continue to recommend Board policies and procedures (administrative guidelines) that prevent, deter, and or detect material misstatements due to fraud. Internal controls cannot totally eliminate the risk of fraud, but the Board of Education can attempt as best as possible to enact policies and procedures that promote effective internal controls. The District recognizes that by size, effective segregation of duties may not be ultimately feasible, and cross training is an ongoing need in order to operate with smaller staff departments. The established Board policies and procedures comply with Ohio Revised Code. The District complies with recommendations by the State Auditor through annual audits, NEOLA and OSBA recommended policies and procedures, Auditor of State technical bulletins, and other applicable resources such as the Ohio Department of Education updates to policies and procedures.
 27. Authorize the Treasurer to direct Board-approved legal counsel to file original complaints against the valuation of commercial properties, to file counter-complaints against the valuation of commercial and residential properties, to present evidence relating to the value of such properties at hearing or trial, to appeal decisions of the Lake County Board of Revision and the Ohio Board of Tax Appeals, to participate in other real property tax appeal in which the Riverside Local School District is a party, to enter into settlement agreements and stipulations of value related to real property tax complaints and appeals, and to take such other actions as are necessary to protect the best interests of the Riverside Local School District in matters of real property taxation, provided that the Treasurer give regular updates regarding such actions to the Board of Education.
 28. Authorize Gary Platko in his capacity of Treasurer to serve as the Records Officer of the Riverside Local School District and to engage in such activities to assist the District with regards to the applicable legal requirements of the Ohio Public Records Act as amended, effective immediately and until further notice. Gary Platko shall be the designee of each of the elected officials for purposes of the public records training.
 29. Designate Angela Boyer, Assistant to the Treasurer, as the District's credit card compliance officer in accordance with Ohio House Bill 312.
 30. Designate The News Herald as the official newspaper for the publication of those notices required by law to be made in a newspaper.
 31. Authorize membership with the Ohio School Boards Association (OSBA).
 32. Authorize OSBA Legal Assistance Fund Consultant Service.
 33. Establish a fee of \$0.10 per page to be charged to individuals requesting paper copies of the schedule of meetings, agenda, or notice of individual meetings. There will be no fee for electronic copies.
 34. Authorize the Superintendent to accept the resignation of any employee of the Riverside Local School District by indicating his or her acceptance in writing on the employee's letter of resignation. A resignation shall be final and irrevocable once the Superintendent has accepted it.
- B. Motion to approve the following standing authorizations #1 through #34 as recommended by the Treasurer and Superintendent.

Motion: Krenisky

Second: Grassi

Vote:

Lori Krenisky

Aye X

Nay

Abstain

Denise Brewster	Aye__X__	Nay_____	Abstain_____
Scott Fishel	Aye__X__	Nay_____	Abstain_____
Belinda Grassi	Aye__X__	Nay_____	Abstain_____
Jennifer Harden	Aye__X__	Nay_____	Abstain_____

President declares the motion: carried 010624-5

5. Standing Committee Appointments for 2024

A. Standing committee appointments by Board President

Finance/Audit and Personnel Chairperson – Jennifer Harden

Member – Denise Brewster

Policy Chairperson – Belinda Grassi

Member – Scott Fishel

Curriculum & Programming Chairperson – Denise Brewster

Member – Jennifer Harden

Buildings & Grounds/Operations Chairperson – Scott Fishel

Member – Belinda Grassi

B. Motion to approve the Standing Committee Appointments for 2024.

Motion: Krenisky

Second: Fishel

Vote:

Lori Krenisky	Aye__X__	Nay_____	Abstain_____
Denise Brewster	Aye__X__	Nay_____	Abstain_____
Scott Fishel	Aye__X__	Nay_____	Abstain_____
Belinda Grassi	Aye__X__	Nay_____	Abstain_____
Jennifer Harden	Aye__X__	Nay_____	Abstain_____

President declares the motion: carried 010624-6

6. Standing Board Liaisons for 2024

A. Standing Board Liaisons

Alumni Association Liaison – Scott Fishel

Booster Organizations Liaison – Jennifer Harden

Legislative Liaison – Belinda Grassi

Strategic Plan Committee Liaison – Denise Brewster

Superintendent's Business Advisory Liaison – Lori Krenisky

B. Motion to approve the Standing Board Liaisons for 2024.

Motion: Krenisky

Second: Grassi

Vote:

Lori Krenisky	Aye__X__	Nay_____	Abstain_____
Denise Brewster	Aye__X__	Nay_____	Abstain_____
Scott Fishel	Aye__X__	Nay_____	Abstain_____
Belinda Grassi	Aye__X__	Nay_____	Abstain_____

Jennifer Harden Aye__X__ Nay____ Abstain____

President declares the motion: carried 010624-7

7. Tax Budget for Fiscal Year 2025

A. Motion to approve the tax budget for fiscal year 2025

File Attachment:

Tax Budget - FY2025.pdf (57 KB)

Motion: Krenisky

Second: Grassi

Vote:

Lori Krenisky	Aye__X__	Nay____	Abstain____
Denise Brewster	Aye__X__	Nay____	Abstain____
Scott Fishel	Aye__X__	Nay____	Abstain____
Belinda Grassi	Aye__X__	Nay____	Abstain____
Jennifer Harden	Aye__X__	Nay____	Abstain____

President declares the motion: carried 010624-8

8. Closing Items

A. Next meeting announcement

Business Meeting

January 25, 2024

6:00 p.m.

B. Adjournment

Motion to adjourn at 8:57 p.m.

Motion: Krenisky

Second: Fishel

Vote:

Lori Krenisky	Aye__X__	Nay____	Abstain____
Denise Brewster	Aye__X__	Nay____	Abstain____
Scott Fishel	Aye__X__	Nay____	Abstain____
Belinda Grassi	Aye__X__	Nay____	Abstain____
Jennifer Harden	Aye__X__	Nay____	Abstain____

President declares the motion: carried 010624-9

Attest:


Board President

1-25-24

Date


Treasurer

1/25/24

Date