

RIVERSIDE LOCAL BOARD OF EDUCATION



Organizational Meeting
Riverside High School
January 5, 2022
8:05 A.M.

MINUTES

1. Opening Items

- A. Call to Order (Jennifer Harden 2020 Board President) at 8:05 a.m.
Notice of this meeting was given in accordance with the provisions of Bylaw 0164B of the Riverside Local Board of Education which was adopted in accordance with Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act.
- B. Roll Call: Harden, Grassi, Fishel, Hach, Krenisky
- C. Pledge of Allegiance
- D. The Oath of Office was administered to the following new and re-elected board members:
Scott Fishel
Belinda Grassi
Jennifer Harden

2. Election of Officers

- A. Nomination for President
President Protem requests nominations from the floor, they require no second.
Once a nomination is made, a request for further nominations is made; if none, a motion to close is in order.
Nomination for President – Lori Krenisky
- B. Motion to approve the President for 2022.

Motion: Hach

Vote:

Jennifer Harden	Aye <u>X</u>	Nay _____	Abstain _____
Belinda Grassi	Aye <u>X</u>	Nay _____	Abstain _____

Scott Fishel	Aye__X__	Nay_____	Abstain_____
Tom Hach	Aye__X__	Nay_____	Abstain_____
Lori Krenisky	Aye__X__	Nay_____	Abstain_____

President declares the motion: carried 010522-2

C. Nomination for Vice President

President Protem requests nominations from the floor, they require no second.

Once a nomination is made, a request for further nominations is made; if none, a motion to close is in order.

Nomination for Vice President – Tom Hach

D. Motion to approve the Vice President for 2022

Motion: Fishel

Vote:

Jennifer Harden	Aye__X__	Nay_____	Abstain_____
Belinda Grassi	Aye__X__	Nay_____	Abstain_____
Scott Fishel	Aye__X__	Nay_____	Abstain_____
Tom Hach	Aye__X__	Nay_____	Abstain_____
Lori Krenisky	Aye__X__	Nay_____	Abstain_____

President declares the motion: carried 010522-3

3. Establish schedule of meetings for 2022

A. Establish meeting dates for 2022

January 27

February 24

March 31

April 28

May 26

June 30

July 28

August 25

September 22

October 27

November 17

December 15

Meetings begin at 7:00 P.M. at Riverside High School in the Inscho Conference Room. However, meetings will be held in the Lecture Room during the COVID-19 pandemic.

B. Motion to approve the schedule of meetings for 2022

Motion: Krenisky

Second: Grassi

Vote:

Jennifer Harden	Aye__X__	Nay_____	Abstain_____
Belinda Grassi	Aye__X__	Nay_____	Abstain_____
Scott Fishel	Aye__X__	Nay_____	Abstain_____
Tom Hach	Aye__X__	Nay_____	Abstain_____
Lori Krenisky	Aye__X__	Nay_____	Abstain_____

President declares the motion: carried 010522-4

4. Standing Authorizations – 2022

A. Standing authorizations for 2022:

1. Authorize the Treasurer to establish a Board Member Service Fund of \$20,000 for the payment of expenses incurred by Board members in the performance of their duties or members-elect in training and orientation to the performance of their duties
2. Designate the Inscho Conference room located at Riverside High School as the normal location for regular meetings which are typically held at 7:00 pm and held at least once every two months. However, meetings will be held in the Lecture Room during the COVID-19 pandemic.
3. Designate the District's website and BoardDocs as the reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings.
4. Adopt existing bylaws and policies for its own operation and the operation of the school system.
5. Authorize the Treasurer or his designee to sign all payroll, general fund, permanent improvement funds, bond retirement fund, federal funds, lunch fund, and student activity funds checks during 2022.
6. Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.
7. Authorize the Treasurer to borrow against the first half tax settlement.
8. Authorize the Treasurer to invest active and interim funds at the most productive interest rates when active or interim funds are available.
9. Authorize the Treasurer to pay all bills within the limits of the appropriations as bills are received and after merchandise has been received in acceptable condition, services have been completed to satisfaction or based upon other requirements.
10. Authorize the Treasurer to open and close bank accounts as needed.
11. Authorize the Treasurer to renew liability insurance for Board members.

12. Authorize the Treasurer to advertise for bids as specified by law.
13. Authorize the Treasurer to increase appropriations as needed with Board approval.
14. Authorize the Treasurer to act as Prevailing Wage Coordinator.
15. Authorize the Treasurer to secure bonds in the amount of \$50,000 each for the Treasurer and Superintendent through July 31, 2022.
16. Authorize Angela Boyer, Donnelle Jordan, and Sally Shelby to initial for the Clerk Custodian for all funds.
17. Authorize the Superintendent or designee to administer all federal programs in compliance with local, state and federal regulations. (Required by state and federal regulations.)
18. Authorize the Superintendent to hire employees on a contingency basis pending receipt of their criminal history check and temporary personnel as needed in emergency situations. Such employment to be presented for Board approval at the next regular meeting.
19. Authorize the Superintendent to serve as purchasing agent for the school district and to spend a maximum of \$15,000 without prior approval of the Board.
20. Authorize the Assistant Superintendent to approve purchase orders in absence of the Superintendent.
21. Authorize the Superintendent to enter into contracts with non-certified personnel involved in extra-curricular activities.
22. Authorize the Superintendent or designee to approve professional development for all employees of the school district.
23. Authorize the Superintendent and Treasurer to attend professional meetings.
24. Authorize the Superintendent or designee to be the Hearing Officer for Discipline Hearings.
25. Set the mileage reimbursement rate for 2022 at the IRS approved rate.
26. Authorize the Superintendent or designee to discard or sell textbooks, library books, films/filmstrips, and equipment at all schools due to age, condition, and/or beyond repair.
27. Authorize the Superintendent and Treasurer to continue to recommend Board policies and procedures (administrative guidelines) that prevent, deter, and or detect material misstatements due to fraud. Internal controls cannot totally eliminate the risk of fraud, but the Board of Education can attempt as best as possible to enact policies and procedures that promote effective internal controls. The District recognizes that by size, effective segregation of duties may not be ultimately feasible, and cross training is an ongoing need in order to operate with smaller staff departments. The established Board policies and procedures comply with Ohio Revised Code. The District complies with recommendations by the State Auditor through

annual audits, NEOLA and OSBA recommended policies and procedures, Auditor of State technical bulletins, and other applicable resources such as the Ohio Department of Education updates to policies and procedures.

28. Authorize the Treasurer to direct Board-approved legal counsel to file original complaints against the valuation of commercial properties, to file counter-complaints against the valuation of commercial and residential properties, to present evidence relating to the value of such properties at hearing or trial, to appeal decisions of the Lake County Board of Revision and the Ohio Board of Tax Appeals, to participate in other real property tax appeal in which the Riverside Local School District is a party, to enter into settlement agreements and stipulations of value related to real property tax complaints and appeals, and to take such other actions as are necessary to protect the best interests of the Riverside Local School District in matters of real property taxation, provided that the Treasurer give regular updates regarding such actions to the Board of Education.
 29. Authorize Gary Platko in his capacity of Treasurer to serve as the Records Officer of the Riverside Local School District and to engage in such activities to assist the District with regards to the applicable legal requirements of the Ohio Public Records Act as amended, effective immediately and until further notice. Gary Platko shall be the designee of each of the elected officials for purposes of the public records training.
 30. Designate Angela Boyer, Assistant to the Treasurer, as the District's credit card compliance officer in accordance with Ohio House Bill 312.
 31. Designate The News Herald as the official newspaper for the publication of those notices required by law to be made in a newspaper.
 32. Authorize membership with the Ohio School Boards Association (OSBA).
 33. Authorize OSBA Legal Assistance Fund Consultant Service.
 34. Establish a fee of \$0.10 per page to be charged to individuals requesting paper copies of the schedule of meetings, agenda, or notice of individual meetings. There will be no fee for electronic copies.
- B. Motion to approve the following standing authorizations #1 through #34 as recommended by the Treasurer and Superintendent.

Motion: Krenisky

Second: Hach

Vote:

Jennifer Harden	Aye <u>X</u>	Nay _____	Abstain _____
Belinda Grassi	Aye <u>X</u>	Nay _____	Abstain _____
Scott Fishel	Aye <u>X</u>	Nay _____	Abstain _____
Tom Hach	Aye <u>X</u>	Nay _____	Abstain _____
Lori Krenisky	Aye <u>X</u>	Nay _____	Abstain _____

President declares the motion: carried 010522-5

5. Standing Committee Appointments for 2022

- A. Standing committee appointments by Board President
Finance/Audit and Personnel Chairperson – Belinda Grassi
Member – Scott Fishel
Policy Chairperson – Jennifer Harden
Member – Tom Hach
Curriculum & Programming Chairperson – Scott Fishel
Member – Jennifer Harden
Buildings & Grounds/Operations Chairperson – Tom Hach
Member – Belinda Grassi
- B. Motion to approve the Standing Committee Appointments for 2022.

Motion: Krenisky

Second: Hach

Vote:

Jennifer Harden	Aye__X__	Nay_____	Abstain_____
Belinda Grassi	Aye__X__	Nay_____	Abstain_____
Scott Fishel	Aye__X__	Nay_____	Abstain_____
Tom Hach	Aye__X__	Nay_____	Abstain_____
Lori Krenisky	Aye__X__	Nay_____	Abstain_____

President declares the motion: carried 010522-6

6. Standing Board Liaisons for 2022

- A. Standing Board Liaisons
Alumni Association Liaison – Scott Fishel
Booster Organizations Liaison – Jennifer Harden
Legislative Liaison – Tom Hach
Strategic Plan Committee Liaison – Belinda Grassi
Superintendent's Business Advisory Liaison – Lori Krenisky
- B. Motion to approve the Standing Board Liaisons for 2022.

Motion: Krenisky

Second: Grassi

Vote:

Jennifer Harden	Aye__X__	Nay_____	Abstain_____
Belinda Grassi	Aye__X__	Nay_____	Abstain_____
Scott Fishel	Aye__X__	Nay_____	Abstain_____
Tom Hach	Aye__X__	Nay_____	Abstain_____
Lori Krenisky	Aye__X__	Nay_____	Abstain_____

President declares the motion: carried 010522-7

7. Tax Budget for Fiscal Year 2023

A. Motion to approve the tax budget for fiscal year 2023

File Attachment:

Tax Budget FY2023.pdf (56 KB)

Motion: Krenisky

Second: Grassi

Vote:

Jennifer Harden	Aye__X__	Nay____	Abstain____
Belinda Grassi	Aye__X__	Nay____	Abstain____
Scott Fishel	Aye__X__	Nay____	Abstain____
Tom Hach	Aye__X__	Nay____	Abstain____
Lori Krenisky	Aye__X__	Nay____	Abstain____

President declares the motion: carried 010522-8

8. Closing Items

A. Next meeting announcement

Business Meeting

January 27, 2022

7:00 p.m.

B. Adjournment

Motion to adjourn at 8:24 a.m.

Motion: Krenisky

Second: Hach

Vote:

Jennifer Harden	Aye__X__	Nay____	Abstain____
Belinda Grassi	Aye__X__	Nay____	Abstain____
Scott Fishel	Aye__X__	Nay____	Abstain____
Tom Hach	Aye__X__	Nay____	Abstain____
Lori Krenisky	Aye__X__	Nay____	Abstain____

President declares the motion: carried 010522-9

Attest:


Board President

1-27-22

Date


Treasurer

1/27/22
Date