If you are planning to use the Google Authenticator app, go to the Apple app store or the Google app store and download the Google Authenticator app.



Google Authenticator

If you are using the Oracle authenticator on a Windows computer, click in the Search Window by the Start button



and type in "Store" with out the quotes and launch the Microsoft Store app. Once the Microsoft store opens, Search for "Oracle Mobile Authenticator".



Configure your email for Multifactor Authentication. If you are using a Security Key, Stop and contact the Tech office.

Log into your Gmail account and click on your name at the top right



Click on Manage your Google Account



Click on Security



We

Manage your info, privacy, a

Privacy & personaliza-

See the data in your Google Account and choose what activity is saved to personalize your Google experience

Click on 2-Step Verification Arrow





Click the GET STARTED Button

← 2-Step Verification



Protect your account with 2-Step Verification

Each time you sign in to your Google Account, you'll need your password and a verification code. Learn more



Add an extra layer of security

Enter your password and a unique verification code that's sent to your phone.



Keep the bad guys out

Even if someone else gets your password, it won't be enough to sign in to your account.



Type in your password and click Next Google Hi Test testaccount@riversideschools.net ~ To continue, first verify it's you Enter your password Show password Forgot password? Next

Type in your phone number and choose how you would like to be notified, then click Next. If you are not using a cell phone, you will need to enter a phone number to receive the code from a phone call.



← 2-Step Verification

Type in the Code number that Google just sent to you, Then click Next





If you are using a phone number for Authentication, you have completed the setup for email. If you are using an Authenticator app, scroll down to Authenticator app and click Set up" If you are using backup codes, Click Setup and print your codes. If you would like to get a Google Prompt, click Add phone.

Add more second steps to verify it's you Set up additional backup steps so you can sign in even if your other options aren't available Backup codes × ow you to sign in when away from your phone, like These printable one-time passcode when you're traveling. SET HD Google prompts After you enter your password, Google prompts are recurely sent to every phone where you're signed in. Just tap the notification to review and sign in. To stop getting prompts on a particular phone, sign out of that phone. Learn more Note: If you sign in to your Google Account on any eligible phone, Google prompts will be added as another method for 2-Step Verfication. ADD PHONE Authenticator app Use the Authenticator opp to get free verification codes, even when your phone is offline. Available for Androig and iPhone. SET UP

Google Authenticator: Choose your platform and click Next.



Open the Authenticator app, tap + to scan the QR Code and click Next



Type in the 6 digit code and click Verify



Setup is complete and you can close the tab.

If you are using a PC for 2 step verification, Open the Oracle App and click "Cant Scan it?" under the QR Code



Open the Authentication app on your PC and click "Add account".



Click the "Enter Key Manually" Link. Choose Google from the list.

Authenticator — [□ > ← Authenticator − □ ×
Add Account	Add Account
	Select Account Type
	Facebook
	6 FastMail
	GitHub
	Google
	Guild Wars 2
	Joyent
	lastPass
Scan QR code to add account.	
No QR code? Enter key manually	Others

Name the Account Gmail or work, etc... Copy the Key from the Gmail page and paste it into the Oracle Authenticator app. You do not need to enter your email address like it says on the Gmail page. Click the Arrow on the Icon Window and choose Google. Click Save on the Authenticator app and click Next on the Google Page.

← Authenticator	Add Account	- 🗆 X		×
Company	Google			
Account				
Key				
lcon	0	>	Can't scan the barcode?	
			1. Tap Menu, then Set up account.	
			2. Tap Enter provided key.	
			5. Enter your email address and this key.	
			thas in the state of the state	
			spaces don't matter	
			4. Make sure Time based is turned on, and tap Add to finish.	
	Save		BACK N	EXT

Enter the code from the Oracle Authenticator on the Gmail screen and click Verify



Setup is complete. You can close the Tab.