



## CLASSIFIED EMPLOYMENT APPLICATION

APPLICANT INFORMATION										
Last Name					First			M.I.	Date	
Street Address							Apartment/Unit #			
City					State			ZIP		
Phone					E-mail Address					
Date Available				Social Security No.				Desired Salary		
Position Applied for										
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>					
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?							
Have you ever been convicted of a misdemeanor?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain							
Have you ever been arrested and/or convicted for operating any vehicle while intoxicated, having physical control of a vehicle while intoxicated, and/or reckless operation of a vehicle?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain							
Have you ever had any driver's license suspended or revoked?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain							
EDUCATION										
High School					Address					
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
College					Address					
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
Other					Address					
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			

REFERENCES				
<i>Please list three professional references.</i>				
Full Name		Relationship		
Company		Phone	( )	
Address				
Full Name		Relationship		
Company		Phone	( )	
Address				
Full Name		Relationship		
Company		Phone	( )	
Address				

PREVIOUS EMPLOYMENT						
Company				Phone	( )	
Address				Supervisor		
Job Title			Starting Salary	\$	Ending Salary	\$
Responsibilities						
From		To		Reason for Leaving		
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Company				Phone	( )	
Address				Supervisor		
Job Title			Starting Salary	\$	Ending Salary	\$
Responsibilities						
From		To		Reason for Leaving		
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Company				Phone	( )	
Address				Supervisor		
Job Title			Starting Salary	\$	Ending Salary	\$
Responsibilities						
From		To		Reason for Leaving		
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	

<b>MILITARY SERVICE</b>				
Branch		From		To
Rank at Discharge		Type of Discharge		
If other than honorable, explain				
<b>DISCLAIMER AND SIGNATURE</b>				
<p>My signature below authorizes the school district to conduct any investigation necessary to determine my qualifications for employment, and authorizes release of information in connection with this application. I certify that I have made true, correct and complete responses on this application. I understand and agree that if I provided any false, misleading or inaccurate information in this application and otherwise during the hiring process, I will not be hired for any position with the Riverside Local School District. In the event that such false, misleading or inaccurate information comes to light after my employment with the Riverside Local School District commences, I will be immediately separated from employment without cause, hearing or other procedure. I understand and agree that omitted information will be treated the same as false. I understand and agree that I am bound to follow the Policies, Rules, and Regulations of the Riverside Local School District Board of Education and that my failure to do so will result in adverse employment action up to and including the termination of my employment with the Riverside Local School District. I understand that if I am offered a position with the Riverside Local School District, I may be required to have a drug test, now or in the future, If a drug test establishes the use of illegal substances, the offer of employment will be withdrawn or my employment may be subject to discipline up to and including discharge.</p>				
Signature		Date		

## BACKGROUND INVESTIGATION

As a potential candidate for employment in the Riverside Local School District, you are hereby notified that a satisfactory federal and Ohio criminal records check is a precondition for employment.

If the criminal records check shows that you have been convicted of or plead guilty to any of the following, you will not be employed by the district. Likewise, if you fail or refuse to cooperate in a criminal records check, you will not be employed by the district. The specific criminal offenses that bar employment are:

- Murder or aggravated murder
- Voluntary or involuntary manslaughter
- Assault, felonious assault, aggravated assault
- Failure to provide proper care for functionally impaired person
- Aggravated menacing
- Patient abuse or neglect
- Felonious sexual penetration
- Kidnapping, abduction
- Child stealing or child enticement
- Rape
- Sexual battery
- Sexual imposition or gross sexual imposition
- Corruption of a minor
- Importuning
- Voyeurism
- Public indecency
- Prostitution or procuring prostitution
- Compelling or promoting prostitution
- Pandering obscenity and/or child pornography
- Disseminating matter harmful to juveniles
- Pandering any sexually oriented materials involving or depicting minors
- Use of minor in nudity-oriented materials/performance
- Robbery or burglary or aggravated robbery or burglary
- Unlawful abortion
- Endangering children
- Contribution to unruliness or delinquency of child
- Domestic violence
- Carrying concealed weapon
- Having weapon while under disability
- Discharging firearm at or into school or residence
- Corrupting another with drugs
- Trafficking in drugs
- Illegal manufacture of drugs or cultivation of marijuana
- Funding of drug or marijuana trafficking
- Illegal administration or distribution of anabolic steroids
- Drug possession other than a minor misdemeanor
- Placing harmful objects or substances in food
- Any other felony as per ORC 3319.31
- Any other offense of violence as per ORC 3319.31
- Any other theft offense as per ORC 3319.31
- Any other drug abuse offense not a minor misdemeanor

My signature below authorizes the school district to conduct any investigation necessary to determine my qualifications for employment, and authorizes release of information in connection with this application. I certify that I have made true, correct and complete responses on this application. I understand and agree that if I provided any false, misleading or inaccurate information in this application and otherwise during the hiring process, I will not be hired for any position with the Riverside Local School District. In the event that such false, misleading or inaccurate information comes to light after my employment with the Riverside Local School District commences, I will be immediately separated from employment without cause, hearing or other procedure. I understand and agree that omitted information will be treated the same as false.

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Signature of Applicant

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Date

The Riverside Local School District Board of Education is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin or ancestry, religion, political belief, handicap, disability or any other form of discrimination illegal under state or federal law. Federal laws require that employers hire only individuals who are authorized to be lawfully employed in the United States, and the Riverside Local School District will conduct any investigation necessary to establish your eligibility to be employed in the United States.