



# Board Briefs



---

## July 27, 2023 Regular Meeting

Minutes from the June 29 Regular Meeting and July 7 and July 12, 2023 Special Meetings were approved.

The following **Finance/Audit** recommendations were approved:

- ❖ Monthly financial reports and check payment register report for June 2023 were approved.
- ❖ Approval to accept from the Ohio Attorney General's Office in the amount of \$23,357.55, FY2023 School Safety Grant, Fund 499.
- ❖ Approval of a change to lunch prices for elementary, middle and high school for the 2023-2024 school year.
- ❖ Approval of transfers out of the General Fund to the following funds: From General Fund 001 \$250,000.00 to the Termination Benefits Fund 035.
- ❖ Approval of an Agreement with Education Alternatives (EA) for students from the Riverside Local School District for the 2023-2024 school year.
- ❖ Approval of an Agreement with the Mentor Exempted Village Schools for services with the Mentor Cardinal Autism Resource and Education Schools (CARES) for educational purposes of students from the Riverside Local School District for the 2023-2024 school year.
- ❖ Approval of a purchase order with the Lake County Sheriff's Office for two district-wide School Resource Officers for the 2023-2024 school year at a cost to Riverside Local Schools of \$208,780.00.
- ❖ Approval of the Fiscal Year 2023 report of commercial paper and banker acceptances in accordance with ORC 135.142 and board policy 6144.
- ❖ Approval of Then and Now Certificates over \$3,000 per ORC section 5705.41.
- ❖ Approval to accept the following donation of cherry, oak, maple, walnut, and sassafras lumber to the Riverside High School wood working class from Gayle Stalheim.

The following **Personnel** recommendations were approved:

- ❖ Approval of an update to the Employee Handbook for Administrators and Directors.

### **Resignation**

---

- ❖ Taylor Purchase, Preschool Early Childhood Intervention Specialist, effective at the end of the 2022-2023 school year.
- ❖ Paige Simmons, Long-Term Guidance Counselor at Riverside Campus, effective at the end of the 2022-2023 school year.
- ❖ Mackenzie Davis, Intervention Specialist at Riverside Campus, effective at the end of the 2022-2023 school year.
- ❖ Christine Illner, Transportation Director, effective at the end of the work day on July 31, 2023.

### **Transfer**

---

- ❖ Marlo Herrmann from 12-Month Administrative Assistant to the Assistant Superintendent to 12-Month Administrative Assistant to the Superintendent and Assistant Superintendent, effective August 1, 2023.
- ❖ Cynthia Mahoney from 10-Month Administrative Assistant to the Executive Director of Curriculum and

Instruction to 12-Month District Registrar, effective August 1, 2023.

- ❖ Priscilla Sullivan from 12-Month Attendance Secretary at Riverside Campus to 10-Month Attendance Secretary at Riverside Campus, effective at the beginning of the 2023-2024 school year.
- ❖ Sara Gambol from Building Assistant at Riverview Elementary at the hourly rate of \$12.72 step-1 to Special Education Classroom Assistant at Riverview Elementary at the hourly rate of \$16.11 step-1 effective at the beginning of the 2023-2024 school year.
- ❖ Amy Tepley from 12-Month Transportation Secretary to 12-Month Transportation Coordinator, effective August 1, 2023.
- ❖ Tracy Frank from Building Assistant at LaMuth Middle School to 10-Month Secretary at JRW, effective at the beginning of the 2023-2024 school year.

### **Employment**

---

- ❖ Dan Shaw, School Safety Officer at Riverside Campus, effective August 1, 2023.
- ❖ Logan Frank, Long-Term Teacher at Riverside Campus for a teacher on leave, effective at the beginning of the 2023-2024 school year pending licensure.
- ❖ Kyle Andree, Transportation Director for Riverside Local Schools effective August 1, 2023.
- ❖ Nancy Kobashi, Special Education Classroom Assistant at Melridge Elementary, correction to hourly rate due to employment verification, effective at the beginning of the 2023-2024 school year.
- ❖ Alexa Matejka, Preschool Intervention Teacher, Summer 2023 evaluations and referrals, effective June 5, 2023.
- ❖ Beth Rider, Preschool Intervention Teacher, Summer 2023 evaluations and referrals, effective June 5, 2023.
- ❖ Lauren Brenizer, Preschool Intervention Teacher, Summer 2023 evaluations and referrals, to be paid 1.5 x her hourly rate by timesheet, effective June 5, 2023.
- ❖ Janet House, Preschool Speech Language Pathologist, Summer 2023 evaluations and referrals, effective June 5, 2023.
- ❖ Katy Olds, Preschool Speech Language Pathologist, Summer 2023 evaluations and referrals, effective June 5, 2023.
- ❖ Carletta Bennett, Special Education Classroom Assistant at Riverside Campus, effective at the beginning of the 2023-2024 school year.
- ❖ Anthony Matejic, ELA Tutor at Riverside Campus, effective at the beginning of the 2023-2024 school year pending background check.
- ❖ Kyle Rebenock, In School Suspension Teacher at Riverside Campus, First Semester of the 2023-2024 school year, effective at the beginning of the 2023-2024 school year.
- ❖ MaryJo Miller and Carol Grant, Summer 2023 Summer Learning Bus Aides, effective June 13, 2023.
- ❖ Rebecca Knapp, Special Education Classroom Assistant at Melridge Elementary, effective at the beginning of the 2023-2024 school year pending licensure.
- ❖ Debora Forkins, Special Education Classroom Assistant at Parkside Elementary, effective at the beginning of the 2023-2024 school year pending licensure.
- ❖ Lisa Kissig, Special Education Classroom Assistant at LaMuth Middle School, effective at the beginning of the 2023-2024 school year.
- ❖ Violet (Carlee) Griebel, Special Education Classroom Assistant at Buckeye Elementary, effective at the beginning of the 2023-2024 school year pending licensure.

- ❖ Tiffany Rock, Special Education Classroom Assistant at Riverview Elementary, effective at the beginning of the 2023-2024 school year.
- ❖ Kayla Braun, Special Education Classroom Assistant at Riverside Preschool, effective at the beginning of the 2023-2024 school year pending licensure.
- ❖ Heather Sears, Special Education Classroom Assistant at Riverside Preschool, effective at the beginning of the 2023-2024 school year.
- ❖ Gary Himes, Long-Term Guidance Counselor at Riverside Campus, effective at the beginning of the 2023-2024 school year.
- ❖ Lisa Skok, Day Custodian at Riverside Campus, effective August 1, 2023.

#### **Supplemental Contracts**

---

- ❖ David Schwartz, Summer Band-RHS Director – 5 Days
- ❖ Brad Allen, Summer Band-RHS Assistant – 5 Days
- ❖ Matt Montonini, Head Custodian – Riverside
- ❖ Eddie Mlinaric, Head Custodian – LaMuth
- ❖ Amy Tepley, Additional Duty Supplemental – split
- ❖ Shirley Lange, Additional Duty Supplemental – split
- ❖ Joel Wolf, Marching Band-Second Assistant

#### **Classified Substitute**

---

- ❖ Ashley Tenney – Special Education Assistant

#### **Treasurer's Office Exempt Employees**

---

- ❖ Approval of an additional salary adjustment for treasurer's office exempt employees effective for the 2023-2024 school year.

#### **Salary Adjustment**

---

- ❖ Approval of an adjusted annual salary for Cynthia Scheidecker, Administrative Assistant to the Executive Director of Student Services effective for the 2023-2024 school year.

The following **Curriculum & Programming** recommendation was approved:

- ❖ Approval of the 2023-2024 Elementary Student Assignment/Handbook.
- ❖ Approval of the LaMuth Middle School Student Handbook for the 2023-2024 school year.
- ❖ Approval of the Riverside Campus Student Handbook (grades 8-12) for the 2023-2024 school year.
- ❖ Approval of the RAVE - Riverside Local School 2023-2024 School Year Student Handbook.
- ❖ Approval of a purchase order to Discovery Education for educational streaming services for elementary and secondary students.

The following **Buildings & Grounds/Operations** recommendations were approved:

- ❖ Approval of the purchase of two used special needs school buses from the Madison Local School District (Lake County).
- ❖ Approval of a construction contract with Lakeland Management Systems, Inc. for the Secure Vestibule Project for the Riverside Campus, LaMuth Middle School, Buckeye Elementary School, and Melridge Elementary School.

- ❖ Approval of a contract with Gardiner Services for FY24 Intelligent Services HVAC Support at Riverview and Parkside Elementary Schools.
- ❖ Approval of a contract with Gardiner Services for FY24 HVAC Maintenance Agreements at Riverview and Parkside Elementary Schools.
- ❖ Approval of a contract with Gardiner Services for FY24 HVAC Maintenance Agreements at Riverside High School, LaMuth Middle School and Buckeye and Melridge Elementary Schools.
- ❖ Approval of New/Revised Board Policies.

**This ends all official action by the Board of Education.**

Next Meeting: Finance/Audit & Personnel Committee Meeting August 10, 2023 8:15 a.m.  
Buildings & Grounds/Operations Committee Meeting August 14, 2023 7:30 a.m.  
Business Meeting August 17, 2023 7:00 p.m.  
Business Meeting August 24, 2023 7:00 p.m.