



**Wednesday, January 5, 2022
Organizational Meeting**

**Riverside High School
Inscho Conference Room
8:05 a.m.**

1. Opening Items

Subject A. Call to Order - Jennifer Harden, President Pro Tempore

Meeting Jan 5, 2022 - Organizational Meeting

Category 1. Opening Items

Type Information, Procedural

Notice of this meeting was given in accordance with the provisions of Bylaw 0164B of the Riverside Local Board of Education which was adopted in accordance with Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act.

The Bylaws of the Board of Education can be found [here](#).

Subject B. Roll Call

Meeting Jan 5, 2022 - Organizational Meeting

Category 1. Opening Items

Type Procedural

Jennifer Harden
Belinda Grassi
Scott Fishel
Tom Hach
Lori Krenisky

Subject C. Pledge of Allegiance

Meeting Jan 5, 2022 - Organizational Meeting

Category 1. Opening Items

Type Procedural

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Subject D. Oath of Office

Meeting Jan 5, 2022 - Organizational Meeting

Category 1. Opening Items

Type Procedural

The Oath of Office will be administered to the following re-elected board members:

- Belinda Grassi
- Jennifer Harden

Scott Fishel was sworn in prior to the Organization Meeting on Thursday, December 30, 2021 at the Lake County Administration Building.

2. Election of Officers

Subject A. Nomination for President

Meeting Jan 5, 2022 - Organizational Meeting

Category 2. Election of Officers

Type Action, Procedural

President Protem requests nominations from the floor, they require no second. Once a nomination is made, a request for further nominations is made; if none, a motion to close is in order.

Nomination for President -

Subject B. Approval of President

Meeting Jan 5, 2022 - Organizational Meeting

Category 2. Election of Officers

Type Action

Recommended Action Motion to approve the President for 2022.

Motion: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Scott Fishel	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

Subject C. Nomination for Vice President

Meeting Jan 5, 2022 - Organizational Meeting

Category 2. Election of Officers

Type Action, Procedural

President Protem requests nominations from the floor, they require no second. Once a nomination is made, a request for further nominations is made; if none, a motion to close is in order.

Nomination for Vice President -

Subject **D. Approval of Vice President**

Meeting Jan 5, 2022 - Organizational Meeting

Category 2. Election of Officers

Type Action

Recommended Action Motion to approve the Vice President for 2022

Motion: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Scott Fishel	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

3. Establish Schedule of Meetings for 2022

Subject **A. Establish meeting dates for 2022**

Meeting Jan 5, 2022 - Organizational Meeting

Category 3. Establish Schedule of Meetings for 2022

Type Action, Procedural

January _____

February _____

March _____

April _____

May _____

June _____

July _____

August _____

September _____

October _____

November _____

December _____

Meetings begin at _____ A.M./P.M. at Riverside High School in the Inscho Conference Room. However, meetings will be held in the Lecture Room during the COVID-19 pandemic.

Subject B. Approval of established schedule of meetings for 2022

Meeting Jan 5, 2022 - Organizational Meeting

Category 3. Establish Schedule of Meetings for 2022

Type Action

Recommended Action Motion to approve the schedule of meetings for 2022.

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Scott Fishel	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

4. Standing Authorizations for 2022

Subject A. Standing Authorizations

Meeting Jan 5, 2022 - Organizational Meeting

Category 4. Standing Authorizations for 2022

Type Action, Procedural

Standing authorizations for 2022:

1. Authorize the Treasurer to establish a Board Member Service Fund of \$20,000 for the payment of expenses actually incurred by Board members in the performance of their duties or members-elect in training and orientation to the performance of their duties.
2. Designate the Inscho Conference Room located at Riverside High School as the normal location for regular meetings which are typically held at 7:00 pm and held at least once every two months. However, meetings will be held in the Lecture Room during the COVID-19 pandemic.
3. Designate the District's website and BoardDocs as the reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings.
4. Adopt existing bylaws and policies for its own operation and the operation of the school system.
5. Authorize the Treasurer or his designee to sign all payroll, general fund, permanent improvement funds, bond retirement fund, federal funds, lunch fund, and student activity funds checks during 2022.
6. Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.
7. Authorize the Treasurer to borrow against the first half tax settlement.
8. Authorize the Treasurer to invest active and interim funds at the most productive interest rates when active or interim funds are available.
9. Authorize the Treasurer to pay all bills within the limits of the appropriations as bills are received and after merchandise has been received in acceptable condition, services have been completed to satisfaction, or based upon other requirements.
10. Authorize the Treasurer to open and close bank accounts as needed.
11. Authorize the Treasurer to renew liability insurance for Board members.
12. Authorize the Treasurer to advertise for bids as specified by law.
13. Authorize the Treasurer to increase appropriations as needed with Board approval.
14. Authorize the Treasurer to act as Prevailing Wage Coordinator.
15. Authorize the Treasurer to secure bonds in the amount of \$50,000 each for the Treasurer and Superintendent through July 31, 2022.
16. Authorize Angela Boyer, Donnelle Jordan, and Sally Shelby to initial for the Clerk Custodian for all funds.

17. Authorize the Superintendent or designee to administer all federal programs in compliance with local, state and federal regulations. (Required by state and federal regulations.)
18. Authorize the Superintendent to hire employees on a contingency basis pending receipt of their criminal history check and temporary personnel as needed in emergency situations. Such employment to be presented for Board approval at the next regular meeting.
19. Authorize the Superintendent to serve as purchasing agent for the school district and to spend a maximum of \$15,000 without prior approval of the Board.
20. Authorize the Assistant Superintendent to approve purchase orders in absence of the Superintendent.
21. Authorize the Superintendent to enter into contracts with non-certified personnel involved in extra-curricular activities.
22. Authorize the Superintendent or designee to approve professional development for all employees of the school district.
23. Authorize the Superintendent and Treasurer to attend professional meetings.
24. Authorize the Superintendent or designee to be the Hearing Officer for Discipline Hearings.
25. Set the mileage reimbursement rate for 2022 at the IRS approved rate.
26. Authorize the Superintendent or designee to discard or sell textbooks, library books, films/filmstrips, and equipment at all schools due to age, condition, and/or beyond repair.
27. Authorize the Superintendent and Treasurer to continue to recommend Board policies and procedures (administrative guidelines) that prevent, deter, and or detect material misstatements due to fraud. Internal controls cannot totally eliminate the risk of fraud, but the Board of Education can attempt as best as possible to enact policies and procedures that promote effective internal controls. The District recognizes that by size, effective segregation of duties may not be ultimately feasible, and cross training is an ongoing need in order to operate with smaller staff departments. The established Board policies and procedures comply with Ohio Revised Code. The District complies with recommendations by the State Auditor through annual audits, NEOLA and OSBA recommended policies and procedures, Auditor of State technical bulletins, and other applicable resources such as the Ohio Department of Education updates to policies and procedures.
28. Authorize the Treasurer to direct Board-approved legal counsel to file original complaints against the valuation of commercial properties, to file counter-complaints against the valuation of commercial and residential properties, to present evidence relating to the value of such properties at hearing or trial, to appeal decisions of the Lake County Board of Revision and the Ohio Board of Tax Appeals, to participate in other real property tax appeal in which the Riverside Local School District is a party, to enter into settlement agreements and stipulations of value related to real property tax complaints and appeals, and to take such other actions as are necessary to protect the best interests of the Riverside Local School District in matters of real property taxation, provided that the Treasurer give regular updates regarding such actions to the Board of Education.
29. Authorize Gary Platko in his capacity of Treasurer to serve as the Records Officer of the Riverside Local School District and to engage in such activities to assist the District with regards to the applicable legal requirements of the Ohio Public Records Act as amended, effective immediately and until further notice. Gary Platko shall be the designee of each of the elected officials for purposes of the public records training.
30. Designate Angela Boyer, Assistant to the Treasurer as the District's credit card compliance officer in accordance with Ohio House Bill 312.
31. Designate The News Herald as the official newspaper for the publication of those notices required by law to be made in a newspaper.
32. Authorize membership with the Ohio School Boards Association (OSBA).
33. Authorize OSBA Legal Assistance Fund Consultant Service.
34. Establish a fee of \$0.10 per page to be charged to individuals requesting paper copies of the schedule of meetings, agenda, or notice of individual meetings. There will be no fee for electronic copies.

Subject**B. Approval of Standing Authorizations for 2022**

Meeting

Jan 5, 2022 - Organizational Meeting

Category

4. Standing Authorizations for 2022

Type

Action

Recommended Action

Motion to approve the following standing authorizations #1 through #34 as recommended by the Treasurer and Superintendent.

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Scott Fishel	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

5. Standing Committee Appointments for 2022

Subject **A. Standing committee appointments by Board President**

Meeting Jan 5, 2022 - Organizational Meeting

Category 5. Standing Committee Appointments for 2022

Type Action, Procedural

- Finance/Audit/Personnel Chairperson - _____ Member
- _____
- Policy Chairperson - _____ Member
- _____
- Curriculum & Programming Chairperson - _____ Member
- _____
- Buildings & Grounds/Operations Chairperson - _____ Member
- _____

Subject **B. Approval of Standing Committee Appointments for 2022**

Meeting Jan 5, 2022 - Organizational Meeting

Category 5. Standing Committee Appointments for 2022

Type Action

Recommended Action Motion to approve the Standing Committee Appointments for 2022.

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Scott Fishel	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

6. Standing Board Liaisons for 2022

Subject **A. Standing Board Liaisons**

Meeting Jan 5, 2022 - Organizational Meeting

Category 6. Standing Board Liaisons for 2022

Type Action, Procedural

- Alumni Association Liaison - _____
- Booster Organizations Liaison - _____
- Legislative Liaison - _____
- Strategic Plan Committee Liaison - _____
- Superintendent's Business Advisory Liaison - _____

Subject B. Approval of Standing Board Liaisons for 2022

Meeting Jan 5, 2022 - Organizational Meeting

Category 6. Standing Board Liaisons for 2022

Type Action

Recommended Action Motion to approve the Standing Board Liaisons for 2022.

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Scott Fishel	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

7. Tax Budget for Fiscal Year 2023

Subject A. Approval of Tax Budget for Fiscal Year 2023

Meeting Jan 5, 2022 - Organizational Meeting

Category 7. Tax Budget for Fiscal Year 2023

Type Action

Recommended Action Motion to approve the tax budget for fiscal year 2023.

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Scott Fishel	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

File Attachments

8. Closing Items

Subject **A. Next meeting announcement**

Meeting Jan 5, 2022 - Organizational Meeting

Category 8. Closing Items

Type Information

Next Meeting: Special Meeting immediately following this meeting.
Business Meeting January __, 2022 7:00 p.m.

Subject **B. Adjournment**

Meeting Jan 5, 2022 - Organizational Meeting

Category 8. Closing Items

Type Action

Recommended Action Motion to Adjourn.

Motion to adjourn at _____ a.m./p.m.

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Scott Fishel	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed